

NORTHCHAPEL PARISH COUNCIL

**APPROVED minutes of a Meeting held at Northchapel Village Hall,
On Monday 16th January 2012**

Present: Councillors Mr Willie Poste, Mrs Jane Walter, Mrs Lynda Bell, Mrs Sharon Holden, Mrs Georgina Murphy, Mrs Angelique Burns, Mr Paul Markides and Mrs Jane Squire

In attendance: Mrs Helen Cruikshank, Parish Clerk

Comments and Questions from the members of the public:

There were two members of the Public present. No questions were asked.

67. Apologies for absence: County Councillor Chris Duncton

PCSO Jenn Morley due to prior commitments

68. Declarations of Interest: There were no declarations of interest.

69. Co-option of Councillor: This was postponed until the next meeting.

70. Minutes: The minutes from the meeting held on Monday 5th December 2011 were approved as a correct record and signed.

71. PCSO Jenn Morley: There was no Police in attendance although the Clerk read the following on behalf of the Police:

The Motorbike problem in Northchapel is a great concern to all. This has now become a local policing priority. Parishioners MUST report as soon as the bikes are heard so Police have a chance of catching the culprits.

72. Report from the Elected Representative of Chichester District Council

District Councillor Linda Westmore reported on the news that the Localism Bill has been enacted although it is thought that most of it needs secondary legislation. There has been a recent petition over Sunday parking charges in the district. With over 1000 signatures it is hoped this will go to full council on 24th January and be kicked out. In addition to the recent development of the City Access Guide, the City Access Group proposes to create further three area guides which would cover the whole of the district, over a 3 year period. It has been agreed to put up member's allowances, if anyone wants to know who gets what then please ask Linda. The Public toilet closures continue to be an on-going heated discussion. John Marsland the Chief Executive of CDC has left and recruiting for a new one has started. A weekly football session for ages 14-16 has been in Midhurst through funding from Sport England.

There was no report from the County Councillor. Any queries or concerns please feel free to contact him.
on 01798 342528.

73. Working Party Reports

- **Allotments, Village Green and Play Area:** Councillor Poste said there are one or two vacant plots with one plot required. The well needs refurbishing and Councillor Poste will investigate costs.

The Village green is in not bad a condition although the track beside it is getting holey and in need of repair. Councillor Poste will investigate prices although it was agreed to wait until after the building works at the cottages were finished before proceeding with the fix. The gate on the play area keeps being mended but everything is fairly quiet there at the minute.

- **Footpaths, Hedges and Rights of Way:** Councillor Walter stated one member of the public had shown interest in becoming a volunteer ranger/inspector for the WSCC Community Volunteer Team. She highlighted the problems with the drains throughout the village (in need of deep cleansing lorry) and the broken sign going out of the village on the double bend. The Clerk will report these to WSCC Highways.
- **Planning:** Councillor Markides said there was one outstanding planning application which would be discussed after the main meeting tonight.
- **Village Hall:** Councillor Holden said Village Hall bookings were picking up with Zumba now here on Thursdays.
- **Housing:** Councillors Holden said that Sam Irvng the Rural Housing Enabler was willing to come along to a closed meeting to discuss the allocation system and any queries the Parish Council may have. It was agreed that a meeting would be most beneficial and should be set up together if possible with a representative from Hyde Martlet. Clerk to organise.
- **Media and Communication:** Councillor Burns said she is continuing to put information from the Clerk and the District Council into the Parish Magazine. Ideas always welcomed.
- **Newcomer's Pack:** Councillor Squire is continuing her investigation into the old pack but to date cannot find an actual copy. Suggestions for the new pack include a copy of the parish plan, parish map and details of village clubs.
- **Winter Plan:** Councillor Poste reported that the 4 Parish salt/grit bins were full and awaiting the snow.

74. Diamond Jubilee

Councillor Walter reported there had been a successful meeting to discuss the Diamond Jubilee event to be held on Tuesday 5th June 2012 (notes had been emailed to all Councillors). She was very much hoping that the Village Fair would be resurrected on that day too.

Clerk to check the Parish Council's insurance and whether there was any available funding for any events. Clerk also to order 300 Jubilee Commemorative mugs which will be handed out on the day to all under 16's in the parish. Extras to be ordered in case other parishioners wish to purchase one.

75. BT Telephone kiosk – Fisher Street

The Fisher Street Community would like to adopt the BT kiosk so they may maintain it and keep it as an iconic piece using it for either a mini-gallery, a share a book scheme or the like. They as individuals are unable to adopt the kiosk, it must be done by the Parish Council. The kiosk is currently on BT's list for removal but BT can stop this if an adoption form is filled in with an accompanying £1. It was agreed that the Parish Council would do this and would then sign it over to The Fisher Street Community Group who would be responsible for its continued upkeep and bear the cost of doing this. The Parish Council will have no responsibility for its maintenance. Clerk to organise the paperwork and update at the next meeting.

76. Hillgrove Stud Farm

District Councillor Westmore reported on the notification of an appeal to the District Council's refusal of planning permission at Hillgrove Stud Farm (NC/11/01019/FULNP & NC/11/02915/FULNP) and the new planning applications coming through the system.

She confirmed no enforcement can take place whilst planning applications are going through the system. There is a hole in the system and until there are no planning applications in process then one can carry on and on. At this stage, the Parish Council and residents can only keep submitting objections and letters. District Councillor Westmore said she sees no benefit to getting legal advice. Clerk to submit three written copies of the Parish Council's objection to the Planning Inspectorate in Bristol by Friday 3rd February 2012.

77. Village Pictorial Sign

Councillor Poste stated the sign would be ready in February. Clerk has applied to CDC for the Local Character Enhancement Grant which is a matched funding grant.

78. Standing Orders

Clerk to hand these out at the next meeting as her printer is not currently working.

79. Budget/Precept 2012/13

Budget figures for 2012/13 as at Appendix 2 was noted as approved at the last Parish Council meeting

80. Financial Matters : The Clerk reported on the following;

- The Council's current financial position @ £27,748 was noted
- The Bank reconciliation at Appendix 3 was noted
- The schedule of accounts submitted for payment at Appendix 4 was noted and approved including annual donation payments to Northchapel Village Hall @ £500, Northchapel Primary School @ £1795, Neighbourhood Watch @ £100, Community Bus @ £100, Rother Valley Together @ £50, Petworth Over 60's @ £50, Petworth Cottage Nursing Home @ £100 and Citizens Advice Bureau @ £35. Payments also made to WSCC (Clerk's December Salary) @ £407.98, Mrs Jane Walter (flower bed reimbursement) @ £20, CDC (Annual Bin emptying) @ £277.06 and BT Payphones (Kiosk adoption cost) @ £1.

81. Clerks report

The Clerks said the North Chichester CLC meeting is on Tuesday 24th January at Capron House, Midhurst at 7pm and a new member is required for the SDNPA if anyone is interested.

82. Items to be included on the next agenda

Standing Orders

Diamond Jubilee celebrations

Signed

Date