

NORTHCHAPEL PARISH COUNCIL

DRAFT Minutes of a Parish Council Meeting held at Northchapel Village Hall on Monday 5th September 2016 at 8pm

Present: Councillors Mrs Lynda Bell (Chairman), Mrs Jan Glover, Mrs Sharon Holden, Mrs Gaye Jordan, Mr Willie Poste, Mrs Daphne Trussler and Mr Stephen Wordsworth

In attendance: Mrs Helen Cruikshank, Parish Clerk
There were no members of the public in attendance.

52. Apologies for absence: Parish Councillor Paul Markides
Parish Councillor Simon Arnold
District Councillor Nick Thomas
County Councillor Janet Duncton

53. Declarations of Interest: There were no declarations of interest.

54. Minutes: The Minutes of the previous Parish Council Meeting held on Monday 4th July 2016 were approved as a correct record and signed.

55. Reports from the District and County Councillors

County Councillor Janet Duncton in her absence had sent in a few words. The County Council do not meet much in August so there is nothing to report which you won't have seen in the press. She had reported the hedge cutting out towards Fisher Street Farm and apparently it was intentional to leave the shrubbery in situ to grow over. Any issues of a County nature then please do not hesitate to contact Janet Duncton on janet.duncton@westsussex.gov.uk

Any queries of a District nature, please do contact Nick Thomas nthomas@chichester.gov.uk or Denise Knightley dknightley@hichester.gov.uk

56. Working Party Reports

- **Allotments, Village Green and Play Area:** Councillor Poste reported two plots had recently been taken up at the allotments, now leaving four vacant. It had been a hard year of growing with a lot of bindweed about. The Village Green is all good and Councillor Poste is keeping a close eye on the newly planted tree which went in last month. A dog fouling notice had gone in the Parish News and on the notice boards to try to encourage dog owners to clean up after their dogs, following concern from a number of parishioners. Councillor Poste added he is concerned about the state of the side of the road /ditch alongside the green. Clerk updated the meeting saying that Steve Hodd had already been out to investigate this and a defect has been raised by WSCC Highways with an aim to fill in the edge erosion within 28 days. Once it is repaired it is hoped that people will park more sympathetically to avoid further damage. Clerk to provide a paper copy of the Annual Play Area ROSPA report to Councillor Poste.
- **Footpaths, Hedges and Rights of Ways:** Councillor Trussler had reported several issues with footpaths in the parish including a tree across footpath 557, a rotten sign and an overgrown tree. Clerk to report once again the broken slab on the pavement in Valentines Lea, the buckled railings opposite the Village Shop and both the 30mph flashing sign and the school crossing lights which are not working.
- **Planning:** Councillor Bell reported that there was one outstanding planning application for tracks in The Frith which would be discussed after the meeting tonight.
- **Village Hall:** Councillor Holden reported the Village Hall had done well with bookings during the holidays and continues to do so during term time. There had been a few problems with youngsters hanging around the hall, leaving rubbish and causing damage to the surrounding area. Unfortunately due to recent Police changes, it is no longer possible for the PCSOs to routinely check the hall. Councillor Jordan suggested CCTV may be an option.
- **Housing:** Following the housing needs survey, a request for volunteers to join a working party has gone in the parish magazine. Please contact any Councillor or the Clerk if you are interested.
- **Winter Plan:** Councillor Poste said the salt bin audit had been submitted to WSCC together with the Winter Plan. Refilling of the grit bins is due by November.
- **Website:** All is okay with the website.
- **Northchapel Youth:** Councillor Bell reported she and Councillor Holden had a useful meeting with Tim Emsley. The Purple Bus is returning to Northchapel for the autumn term from Thursday 15th September (7-9pm term time only) at the Village Hall car park. Posters have been put up on notice boards, website and in the Parish

News. Please do encourage 13-19 year olds to use the service. Councillor Holden said she would carry out a flyer drop if numbers attending were low.

57. Community Land Trust Initiative

Councillor Bell reported on information she had received about the Community Land Initiative. As a nation we are building less than half the homes we need to keep up with the growing population. The Community Land Trust Initiative are local organisations set up and run by ordinary people to develop and manage homes, making sure they are genuinely affordable, based on what people earn in their area. If any parishioners are interested in this, please contact the Clerk for more information.

58. Review of Standing Orders and Financial Regulations

Due to the holiday period, this item was postponed until the next meeting.

59. Financial Matters

- The Council's current financial position @ £38,897 was noted.
- The Bank reconciliation as at 15th August at Appendix 2 was noted.
- The schedule of accounts submitted for payment at Appendix 3 was noted and approved including Mrs Helen Cruikshank @ £133.25 (Clerk's Q2 Exps) and CCP Ground care @ £948 (August's Grass Cutting). The Public Works Loan of £1373 would be debited from the bank account on 23rd September.

60. Reports back from meetings attended by Councillors

Councillors Bell and Glover had attended the SSALC training session back in July. Councillor Bell said it was more focused and interactive than previous events and both found it very good and most useful.

61. Clerks Report

Clerk reported on future meetings:

- All Parishes Meeting - Wednesday 28th September at 7pm at East Pallant House (Two Councillors per parish only)
- North Chichester CLC meeting - Tuesday 27th September at 7pm at the SDNP offices in Midhurst (Open to all)
- West Sussex ALC AGM and conference - Monday 17th October at 10am at Lodge Hill, Watersfield, Pulborough

Clerk added that Haslemere First Responders had been in contact and were keen to offer some free training sessions to the parish. It was agreed that a Saturday in October/November time would be preferable. Clerk to contact them and arrange a date and advertise throughout the parish to encourage a good attendance.

Update: Date confirmed as Saturday 15th October (am sessions only) - please contact the Chairman or the Clerk if you are interested in attending.

Councillor Bell added that she had spoken to the owners of the caravan parked on the Manorial Waste alongside the main road and she had been told that a place had been found for the caravan to go and that storage had been booked and paid for.

62. Items to be included on the next agenda

Standing Orders and Financial Regulations

Please inform the Clerk of any items to go on the agenda by Monday 31st October 2016

63. Date of next meeting

Monday 7th November at 8pm

The Chairman closed the meeting at 8.45pm

Signed

Date