

NORTHCHAPEL PARISH COUNCIL

DRAFT Minutes of a Meeting held at Northchapel Village Hall

On Monday 7th December 2015

Present: Councillors Willie Poste (Chair), Lynda Bell, Jan Glover, Gaye Jordan, Sharon Holden, Daphne Trussler, Stephen Wordsworth

In attendance: Mrs Helen Cruikshank, Parish Clerk

Comments and Questions from members of the Public

There were no members of the public.

1. Apologies for Absence: Councillor Paul Markides

2. Declarations of Interest

There were no declarations of interest.

3. Minutes

The Minutes of the meeting held on Monday 2nd November 2015 were approved and signed as a correct record. The Clerk thanked Councillors for delivering and collecting the housing needs surveys. She would deliver the responses to Holly Nichols at Chichester District Council later this week and the results should follow within 4-6 weeks.

4. Grants and Donations 2015/16

The figures for the current budget 2015/16 were examined at Appendix 2. All budgeted annual grants and donations previously agreed were approved as follows:

Northchapel Primary School £300

Northchapel Village Hall £500

Community Bus £100

Rother Valley Together £100

Petworth Over 60's Club £50

Petworth Cottage Nursing Home £100

Citizens Advice Bureau Waverley £100 (increase from £35)

Purple Bus £1,000 (increase from £600)

It was determined there was money available for the additional grant requests received. It was agreed £500 be donated to the Little Oaks pre-school for toddler music and yoga lessons, £1,500 be donated to Home-Start Chichester, £500 for the Centenary Flower Festival and £450 for emergency works to the Church clock. All donations and grants will be paid at January's meeting.

5. Budget 2016/17

The draft figures for 2016/17 were considered. It was agreed that £250 be added to the budget 2016/17 for the annual Northchapel Vegetable and Flower show. Clerk to issue final figures at the next meeting for approval. It was agreed the precept would not be increased and stay at £30,000 (less the grant from CDC).

6. Items to be included on the next agenda

Housing Needs Survey

Northchapel Street Lighting

Please inform the Clerk by 28th December of any additional items you wish to see on the agenda.

The Chairman said that a new flag was needed for the village flagpole. Clerk to organise. Cheques were authorised for CCP Groundcare (Grass cutting and clearance) @ £1338 St Michael's Church (Churchyard Mtce, Poppy Appeal and Church Clock mechanism repair) @ £438, WSCC (Clerk's November 15 Salary) @ £427 and Mrs Helen Cruikshank (Q3 Clerk's Expenses) @ £149

7. Date of next meeting - Monday 4th January 2016 at 8pm at Northchapel Village Hall.

Signed..... Dated.....